# **Faculty** : MECHANICAL AND PRODUCTIC ENGINEERING



Acronym: Addpor

**Option:**Port management and administration

Level: BTS

# **Prerequisites:** Scientific series or equivalent level **Opportunities**

Merchant marine technician.

#### **Description:**

This specialty aims to train operating agents and middle managers in maritime, logistics and port professions. It allows to acquire a general knowledge on the operation of maritime transport and related activities.

## SOUGHT-AFTER SKILLS

#### **Generic skills**

- Work independently, collaborate as a team;
- Analyze, synthesize a professional document (French, English);
- Communicate orally, in writing, in business or outside (French, English);
- Participate in / Lead a project management process;
- Know and use professional and institutional networks in the merchant marine sectors.

### specific skills

- Organize ground-handling operations for ships;
- Organize ship refueling operations (fuel, food, equipment, etc.);
- Organize the embarkation / disembarkation of passengers and goods;
- Organize port handling operations;
- Supervise the administrative management of staff;
- Master the organization and management of goods traffic and their logistics;
- Deal with administrative and accounting formalities for flows.